



Cuyahoga County Community Organizations Active in Disaster

COOPERATION | COMMUNICATION | COORDINATION | COLLABORATION

Meeting #10 – Annual Meeting

Wednesday, November 1, 2017

10:00 am to 12:00 pm

American Red Cross

Myers North Conference Room

3747 Euclid Avenue

Cleveland, OH 44115

Notes

1. Call to Order/Roll Call/Determination of Quorum

- The meeting was called to order.
- Roll call was conducted.
- A quorum was present.

Attendance:

- Sharon Nicastro, American Red Cross
- Serena Steele, Cuyahoga County Office of Emergency Management
- Rick Whitehead, American Red Cross/Tri Community CERT
- Jody Kowalski, Cuyahoga County Board of Developmental Disabilities
- Karen Seidman, Cuyahoga County Board of Health (Functional Needs Contractor)
- Martha Love, United Way 2-1-1
- Donna Prease, LEAP
- Tim O'Toole, American Red Cross
- Bob Horwatt, Cleveland Office of Emergency Management
- Terry Walker, Veterans Service Commission
- Chief Johnny Brewington, Woodmere Village Fire Department
- Noelle Tsevdos, Cuyahoga County Board of Developmental Disabilities

2. Approval of Minutes from November 2016 Annual Meeting

- Terry Walker made a motion to approve the minutes. Rick Whitehead seconded. Motion passed unanimously.



Cuyahoga County Community Organizations Active in Disaster

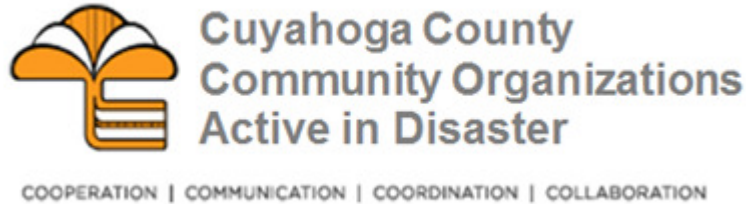
COOPERATION | COMMUNICATION | COORDINATION | COLLABORATION

3. Executive Committee Report

- **Preparedness Committee:** Handling ongoing administration of the COAD (e.g., recruitment, training)
- **Mass Care Committee:** Participated in the update of the Mass Care portion of the County Threat and Hazard Identification and Risk Assessment (THIRA) and completed the *Warming and Cooling Center Operations Guide*.
- **Emergency Assistance Committee:**
 - Animals Subcommittee work is ongoing. Fourteen members of the Animal Decontamination Group (ADG) completed hazardous materials training. ADG members are recruiting veterinarians, acquiring equipment, and writing Standard Operating Guidelines.
 - Functional Needs Committee is establishing goals and objectives.
 - Volunteers Subcommittee will launch in 2018 to network volunteer groups, finalize and exercise the Volunteer Registration Center plan, credential volunteers, train volunteers, and integrate volunteers into the emergency management system.
 - Faith-Based Organizations (FBO) Subcommittee: Will hold its first meeting on November 30, 2017. The Subcommittee will promote individual preparedness among congregants, encourage each FBO to have a continuity of operations plan, extend everyday ministries to disaster situations, network FBOs, provide training and assistance to FBOs as they prepare, and integrate FBOs into the emergency management system.
- **Human Services Committee:** COAD will begin long-term recovery planning in 2018.

4. Training Report

- In 2017 COAD and CCOEM co-sponsored
 - G288 Local and Volunteer Donations Management
 - G489 Management of Spontaneous Volunteers in Disasters
 - MGT405 Mobilizing Faith-Based Community Organizations in Preparing for Disasters
 - Hazmat training for Animal Decontamination Group
- 2018 Plans
 - G358 Evacuation and Re-entry
 - G393 Mitigation for Emergency Managers
 - G366 Planning for the Needs of Children
 - G205 Recovery from Disaster
 - OH197 Planning for Access and Functional Needs in Emergencies
 - Hazmat training for Animal Decontamination Group



5. Membership Report

- COAD retained eight members and recruited 10 new members.
- Current members are
 - American Red Cross
 - Amateur Radio Emergency Services (ARES)
 - Bedford Heights Fire Department
 - City of Cleveland Division of Animal Care and Control
 - City of Cleveland Office of Emergency Management
 - Cuyahoga County Board of Developmental Disabilities
 - Cuyahoga County Board of Health
 - Garfield Heights CERT
 - Greater Cleveland Food Bank*
 - Greater Cleveland Habitat for Humanity*
 - Linking Employment, Abilities and Potential (LEAP)
 - VA Medical Center Spinal Cord Injury/D System of Care
 - Team Rubicon USA
 - The Salvation Army
 - Tri Community CERT
 - United Way of Greater Cleveland 2-1-1
 - Veterans Service Commission
 - Western Reserve Area Agency on Aging
 - Woodmere Village Fire Department
- Additional agencies and organizations participated in Subcommittees and Working Groups.

6. Election of Officers

- Proposed Officers for January 2018 to December 2019:
 - President: Sharon Nicastro
 - 1st Vice President: Chief Johnny Brewington
 - 2nd Vice President: Bob Horwatt
 - Secretary: Vacant
 - Membership Officer: Karen Seidman
 - Training Officer: Serena Steele
- Noelle Tsevdos nominated the above candidates. Jody Kowalski seconded.
- All candidates elected unanimously.

7. Revision of Bylaws

- No amendments were proposed.

8. Strategic Plan

- The 2017 Strategic Plan will be carried over to 2018. Adjustments might be made throughout 2018.



Cuyahoga County Community Organizations Active in Disaster

COOPERATION | COMMUNICATION | COORDINATION | COLLABORATION

9. Next Meeting

- November 2018
- Time and place to be determined

10. Next Steps

- Continue to identify needs, set priorities, establish Subcommittees and Working Groups, plan, and implement.