

## **Executive Committee Meeting #7**

Monday, October 2, 2017  
 2:00 pm-4:00 pm

American Red Cross  
 Room 1020B  
 3747 Euclid Avenue  
 Cleveland, Ohio 44115

### **Notes**

#### **1. Attendance:**

<b>Officers</b>	
Bob Horwatt	Cleveland Office of Emergency Management
Sharon Nicaastro	American Red Cross
Karen Seidman	Cuyahoga County Board of Health (Functional Needs Contractor)
Serena Steele	Cuyahoga County Office of Emergency Management
Rick Whitehead	Tri Community CERT
<b>Guests</b>	
Bill Conley	American Red Cross
Kevin Friis	Cuyahoga County Office of Emergency Management
Mack Flinn	Cuyahoga County Office of Emergency Management
John Muni	American Red Cross

#### **2. Approval of June 2017 Minutes**

Rick Whitehead made a motion to approve the minutes. Karen Seidman seconded. Motion passed unanimously.

#### **3. Strategic Plan**

Mack Flinn led a review of the Mass Care section of Cuyahoga County's Threat and Hazard Identification Risk Assessment (THIRA) and noted suggested changes.

Discussion on the COAD Strategic Plan, Cleveland/Cuyahoga County Urban Area Homeland Security Strategy, and COAD Strategic Plan was deferred to the next meeting.

#### **4. Membership Report**

No new applications

## 5. Training Report

In 2017 COAD co-sponsored the following courses:

- G288 Local Volunteer and Donations Management
- MGT405 Mobilizing Faith-Based Organizations in Preparing for Disasters
- G489 Management of Spontaneous Volunteers

Pending training requests for 2018

- OH197 Planning for Access and Functional Needs in Emergencies
- G358 Evacuation and Re-Entry Planning pending
- G366 Planning for the Needs of Children in Disasters pending
- G205 Recovery from Disaster: The Local Government Role
- G393 Mitigation for Emergency Managers
- G262 Planning, Building, and Sustaining Public-Private Partnerships
- MGT418 Readiness: Training Identification and Preparedness Planning
- Hazmat training for Animal Decontamination Group

Serena Steele attended the National VOAD Conference in Houston, Texas.

COAD members will be encouraged to attend the Faith-Based Security Summit on November 20.

## 6. Committee, Subcommittee, and Working Group Reports

Not discussed. Members were directed to the September issue of *COAD Connect* for latest information.

## 7. November Annual Meeting

- Officers will be elected at the Annual Meeting on November 1, 2017. Rick Whitehead is stepping down as 1st Vice President because he is pursuing employment that would make him unavailable for meetings.
- Accomplishments to date will be discussed.
- A new Strategic Plan will not be presented. The current Strategic Plan continues to apply.

## 8. Other Business

No other business

## 9. Next Steps

Not discussed

## 10. Next Meeting

Meetings will be held quarterly or as needed with the next meeting to be in or around January of 2018.