



**Cuyahoga County
Voluntary Organizations
Active in Disaster**

COOPERATION | COMMUNICATION | COORDINATION | COLLABORATION

Meeting #6

Tuesday, May 24, 2016
10:00 am to 12:00 pm

Executive Committee Meeting at 9:00 am

American Red Cross
Myers Conference Room
3747 Euclid Avenue
Cleveland, Ohio 44115

Notes

1. Attendance

Denise Casino	Goodwill Industries
Mark Chimo	County Job and Family Services
Dana Cook	Hunger Network
Sarah Fanger	Restoration Express
Beau Hill	Salvation Army
Rebecca Hysing	County Board of Health
Mike Kreczko	County Board of Developmental Disabilities
Jody Kowalski	County Board of Developmental Disabilities
Megan McGuan	Catholic Charities
Sharon Nicastro	Citizen Corps
Donna Prease	LEAP
Karen Seidman	Access and Functional Needs
Serena Steele	County Office of Emergency Management
Karen Webb	Western Reserve Area Agency on Aging
Jason White	Salvation Army

2. Call to Order/Determination of Quorum

A quorum was present.

3. Approval of April Minutes

Motion to approve was made by Beau Hill and seconded by Karen Webb. Motion approved.

4. Executive Committee Report

- The OP3 (Ohio Public Private Partnerships) Conference was held in Middleburg Heights on May 17. COAD members in attendance were the Office of Emergency Management, Citizen Corps, and the Board of Developmental Disabilities. COAD is now a member of OP3.



**Cuyahoga County
Voluntary Organizations
Active in Disaster**

COOPERATION | COMMUNICATION | COORDINATION | COLLABORATION

- The COAD website is moving along. We would like to add logos and links to member websites. Sharon Nicastro will send permission forms to each member that can be returned at the next meeting or scanned and e-mailed.
- The Executive Committee discussed a Strategic Plan for COAD. The Committee will be working on it over the next few months.

5. Membership Officer Report

No new applications

6. Training Officer Report

- The Public Information Officer class has reached maximum enrollment.
- COAD members will receive read-only rights to Knowledge Center, the County's situational awareness software that is used to track information during events and incidents. Members will receive usernames and passwords at the next meeting, and Serena Steele will present a tutorial.
- Knowledge Center classes will be held on June 28 and 29 to demonstrate how the software will be used for the Republican National Convention. Registration information will be provided by e-mail, and COAD members are encouraged to attend.

7. IS-100 Introduction to the Incident Command System

Attendees reviewed the IS-100 course to develop situational awareness of emergency management processes. They were encouraged to complete the course online.

8. Next Meeting

The next meeting will be Wednesday, June 22, 1:00p-3:00p. Pending location is the American Red Cross.

9. Adjournment at 11:40 am.