

Executive Committee Meeting #3

Tuesday, May 24, 2016
9:00 am to 10:00 am

American Red Cross
Myers North Conference Room
3747 Euclid Avenue
Cleveland, Ohio 44115

Notes

1. Attendance:
 - Karen Webb, Western Reserve Area Agency on Aging
 - Serena Steele, Cuyahoga County Office of Emergency Management
 - Karen Seidman, Access and Functional Needs Planner
 - Sharon Nicastro, Citizen Corps
 - Donna Prease, LEAP
2. Call to Order/Determination of Quorum
 - A quorum was present.
3. Membership Approvals
 - None
 - The Committee discussed the timeline for inviting new members. Invitations should be ongoing as agencies/organizations are identified.
4. Training
 - Knowledge Center refreshers will be held on June 28 and 29 from 9:00a-11:00a and 1:00p-3:00p at Independence Fire Department and on June 30 and July 1 at Fairview Park Gemini Center at the same times. The training will discuss specifically how the system will be managed for the Republican National Convention. At the next COAD meeting Serena will give an overview of the system and provide COAD members with usernames and passwords.
 - A crisis communication seminar by Bruce Hennes will take place on June 13 from 8:00a-12:00p at Landerhaven,
5. Website
 - Sharon Nicastro will send logo/link permission forms to members.
6. Strategic Plan
 - The COAD Strategic Plan should include a communication plan; a preparedness project to encourage personal and business; emotional care; mass care; considerations regarding children; long-term recovery; volunteer management; and donations management.



Cuyahoga County
Voluntary Organizations
Active in Disaster

COOPERATION | COMMUNICATION | COORDINATION | COLLABORATION

7. Other Business

- Assistive Technologies is an umbrella organization that supports individuals with access and functional needs. The local affiliate is Services for Independent Living. A local business owner has a warehouse that he uses to store donated durable medical equipment that can be distributed to people in need.
- Functional Assessment Service Teams (FAST) determine whether individuals can be independent and what they would need to be independent. There needs to be an assessment tool so any qualified medical/social worker can conduct assessments with Just-in-Time training. Karen Seidman will investigate California FAST to see if they have an assessment tool.
- Agencies/organizations that work with people who have access and functional needs should encourage their clients to have backup plans if normal services are interrupted.

8. Next Meeting

- To be determined

9. Adjournment

- The meeting was adjourned at 10:00a.