

Executive Committee Meeting #9

Monday, April 16, 2018
10:00 am-12:00 pm

American Red Cross
3747 Euclid Avenue
Cleveland, Ohio 44115

Notes

1. Approval of January 2018 Meeting Minutes

- Approved without amendments

2. Membership Report

- Pepper Pike CERT's application for membership was approved.
- COAD now has 23 members.

3. Training Report

- The Tornado Awareness class will be held on April 26 at a Cleveland Clinic building on Carnegie Avenue.
- The annual SKYWARN training will be on April 19 at Independence Civic Center.
- The OH197 Functional Needs course will be held on May 16-17 at Mayfield Heights Fire Department.
- The Evacuation/Re-entry course is still pending.

4. Committee, Subcommittee, Working Group Reports

- **FBO Subcommittee** – Geauga County held a meeting of its faith-based organizations and had a good turnout. Tom Vencl reported that the Methodists have a training program that we might be able to use in place of our proposed workshops. He will know more about it after April 30. Sharon Nicastro discussed resources that are available to the FBOs. FEMA has a wealth of resources, and there are two books that could be valuable: *Disaster Ministry Handbook* (available from Amazon) and *The Church Safety and Security Guidebook* (available from the authors, Brotherhood Mutual Insurance).
- **Animals Subcommittee** – Assignment of roles and responsibilities is ongoing. The pet sheltering operations guide and public education campaign are next steps.
- **Case Management Subcommittee** – This subcommittee has not met yet, but Sharon Nicastro and Serena Steele met with some of the County's social services agencies to explain the need for a coordinated disaster case management system. Serena Steele is working with United Way 2-1-1 to identify other participating agencies.

- **Volunteers Subcommittee** – This subcommittee has not met yet, but COAD will be testing its Volunteer Registration Center plan and supplying the volunteers for the NDMS exercise in August.

5. Review of ESF #6 and ESF #14 Annexes

- Review of the County’s ESF #6 Annex yielded a wording change for greater specificity. Current annex shows COAD’s responsibility as “Provide goods and services for emergency assistance, as needed.” The following change was recommended: “Provide sheltering, feeding, distribution of disaster supplies, and reunification of family and friends, as available.”
- Review of the County’s ESF #14 Annex yielded several changes as follows:
 - Responsibility for a Volunteer Registration Center was transferred from Citizen Corps to COAD, so Citizen Corps will not have a role in recovery.
 - COAD will provide goods, services, and volunteers for long-term recovery.
 - United Way will be added as a Support Agency.

6. Other Business

- Sharon Nicastro will be stepping down as President of COAD at the end of June. First Vice President, Johnny Brewington, and Second Vice President, Bob Horwatt, have declined the position. Sharon Nicastro will solicit interest from the voting membership.
- Serena Steele will handle the recovery case management and NDMS exercise projects. Sharon Nicastro will continue to work on the animal and FBO projects with the hope of having them completed or substantially completed by the end of June.

7. Next Steps

- Solicit candidates for the position of COAD President.
- Continue work on projects: Recovery case management, NDMS Exercise, animal planning, and FBOs.

8. Next Meetings

- Monday, July 16, 2018
- Monday, October 15, 2018