



Organizational Meeting

**Wednesday, December 2, 2015
10:00 am to 12:00 pm**

**American Red Cross
Myers North Conference Room
3747 Euclid Avenue
Cleveland, Ohio 44115**

Agenda

- 09:45 Check-in and Light Refreshments
- 10:00 Welcome Walter Topp, Emergency Administrator
Cuyahoga County Office of Emergency Management
- 10:05 IntroductionsAll
- 10:15 Presentation.....Sharon Nicastro, Citizen Corps Coordinator
 - Background
 - The COAD Concept
 - Function in Disaster
- 10:45 Break
- 11:00 Presentation (continued)
 - Bylaws and Officers
 - Next Steps
 - Next Meeting
- 11:30 Questions, Comments, Suggestions, and Discussion.....All
- 11:55 Closing Sharon Nicastro

- The driveway for the American Red Cross is accessible only from the westbound lane.
- At the gate, press the intercom button and tell the guard that you are there to attend a meeting.
- Enter through the back door and sign in at the reception counter to the right in the lobby.
- You will be directed to the meeting room, which will be to your right at the end of the hallway.

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